BOARD OF EDUCATION UTICA CITY SCHOOL DISTRICT

SPECIAL MEETING – August 14, 2023, 2023 – 5:00 P.M. Administration Building – 929 York Street – Kernan School

BOARD MEMBERS PRESENT: Joseph H. Hobika Jr, Presiding; Danielle Padula, Donald Dawes,

Tennille Knoop, Jason Cooper

BOARD MEMBERS ABSENT: Robert Cardillo, James Paul

ADMINSTRATORS PRESENT: Dr. Kathleen Davis, Acting Superintendent, Jeffrey Lewis Esq., Andre

Paradis, Sara Klimek, Pam Smoulcey, Kathy Hughes



Public Comment to the Board of Education

None



President Hobika, Jr. called the Special Meeting to order at 5:00 p.m. After the Pledge of Allegiance, Board Clerk Kathy Hughes conducted roll call. All members of the Board of Education were present with the exception of Robert Cardillo and James Paul.



Superintendent's Report

Dr. Davis, Acting Superintendent presented the Superintendent's Report dated August 14, 2023 to the Board of Education for approval.

Dr. Davis: I want to thank the Board for having this special meeting. I know that it's an extra burden on your time since it is going to be your third meeting this month. We have a great deal of school business to put before you. Most of it under agreements are agreements that will provide services to students as well as student teachers who have reached agreements with various colleges. The emergency instruction plan, it's not a policy but it is the plan that we have to present. We also have to do a legal notice and a hearing which we'll be doing at the next meeting, so, we will be discussing that as well. Mr. Falchi will be presenting that at our next meeting. We have to do a hearing as well at the next meeting for our school resource officers so it required by law, both of those. Then we have appointments and transfers. Not so heavy for this meeting but for the next one there will be more appointments that will be going on; quite a few.

President Hobika, Jr. asked the Board Members if there were any items that needed clarification before a motion was made on the Consent Agenda. At this time, he polled Board Members:

- None -

		Page #		
FOR ACTION				
S – 18	Agreement between the Utica City School District and Valley Gymnastics Training Center, Inc.	2		
S – 19	Resolution Approving Facilities Use Agreement – Proctor Park	2		
S – 20	Intermunicipal Agreement between the Utica City School District and the Madison- Oneida BOCES for the 2023-2024 School Year	2		
S – 21	Agreement between the Utica City School District and Syracuse University	3		
S – 22	Agreement between the Utica City School District/Utica Teacher Center and James Delitto	3		
S – 23	Approval of Transportation Supervisor Civil Service Job Position	3		
S – 24	Educational Consulting Services Agreement between the Utica City School District and the Center for Disability Services, Inc.	3		
S – 25	Agreement between the Utica City School District and Public Relations Firm	3		
S – 26	Approval of Policy # 4604 Fiscal Management-Meals and Refreshments at District Functions	4		
S – 27	Approval of the Utica City School District Emergency Remote Instruction Plan for the 2023-2024 School Year	4		
FOR ACTION				
P – 5	Resignations	5		
	Rescindments for Tenure	5		
	Change of Assignment	5		
	Amended Resolution for Probationary Appointment – Rebecca L. Jones, Mathematics Teacher	6		
	Resolution for Approval of Interim Transportation Supervisor	6		
	Employment Agreement between the Utica City School District and Peter Gagliano, Interim Transportation Supervisor	6		
	Appointment	6		
FOR INFORMATION				
P-6	Resignations	7		
	Change in Effective Date of Clerical Unpaid Leave of Absence	7		

FOR ACTION: Volume LVIII Report No. S – 18

SUBJECT: Agreement between the Utica City School District and Valley Gymnastics Training Center, Inc.

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and Valley Gymnastics Training Center, Inc. dated August 14, 2023.

FOR ACTION: Volume LVIII Report No. S – 19

SUBJECT: Resolution Approving Facilities Use Agreement

Proctor Park

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION APPROVING FACILITIES USE AGREEMENT PROCTOR PARK

WHEREAS, the Utica City School District (the "School District") requires use of Proctor Park located at Culver Ave in Utica, NY 13501 (the "Park") for the School District's Girls and Boys Modified, Varsity and 5th and 6th grade cross country meets scheduled between September 1, 2023 and November 30, 2023; and

WHEREAS, the City of Utica (the "City") owns Proctor Park and is willing to permit the School District to use Proctor Park at certain times and under certain terms and conditions as specified in a Facilities Use Agreement; and

WHEREAS, the School District Board of Education approves the Facilities Use Agreement;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

3. This resolution shall take effect immediately.

- 1. The Utica City School District Board of Education (the "Board") approves the Facilities Use Agreement between the City and the School District for use of Proctor Park between September 1, 2023 and November 30, 2023.
- 2. The Board authorizes the Acting Superintendent of Schools to execute said Facilities Use Agreement.

Dated:	, 2023		
	,	District Clerk	

Volume LVIII FOR ACTION: Report No. S – 20

SUBJECT: Intermunicipal Agreement between the Utica City

School District and the Madison-Oneida BOCES for

the 2023-2024 School Year

Authorization is requested of the Board of Education to approve the Intermunicipal Agreement between the Utica City School District and the Madison-Oneida BOCES for the 2023-2024 school year.

Volume LVIII **FOR ACTION:** Report No. S - 21

SUBJECT: Agreement between the Utica City School City

School District and Syracuse University

Utica City School District

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Syracuse University for a period of not more than five (5) years beginning August 15, 2023 and expiring on August 14, 2028, after which a new agreement may be negotiated.

Volume LVIII FOR ACTION: Report No. S - 22

SUBJECT: Agreement between the Utica City School

District/Utica Teacher Center and James Delitto,

Teacher Center Director

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District/Utica Teacher Center and James Delitto, Teacher Center Director at a rate of \$28.00 per hour x 1071.4 hours not to exceed Twenty-Nine Thousand Ninety-Nine Dollars (\$29,999.00), effective July 1, 2023 through June 30, 2024.

FOR ACTION: Volume LVIII Report No. S – 23

SUBJECT: **Approval of Transportation Supervisor**

Civil Service Job Position

Authorization is requested of the Board of Education to approve the Transportation Supervisor Civil Service Job Position effective August 14, 2023.

FOR ACTION: Volume LVIII Report No. S – 24

SUBJECT: Educational Consulting Services Agreement between

the Utica City School District and the Center for Disability

Services, Inc.

Authorization is requested of the Board of Education to approve the Educational Consulting Services Agreement between the Utica City School District and the Center for Disability Services, Inc., effective August 1, 2023 through November 1, 223.

FOR ACTION: Volume LVIII Report No. S – 25

SUBJECT: Agreement between the Utica City School

District and Public Relations Firm

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Public Relations Firm effective August 14 2023 through June 30, 2024.

FOR ACTION: Volume LVIII Report No. S – 26

SUBJECT: Approval of Policy # 4604 Fiscal Management

Meals and Refreshments at District Functions

Authorization is requested of the Board of Education to approve Policy # 4604 Fiscal Management – Meals and Refreshments at District Functions.

FOR ACTION: Volume LVIII Report No. S – 27

SUBJECT: Approval of the Utica City School District Emergency

Remote Instruction Plan for the 2023-2024 School Year

Authorization is requested of the Board of Education to approve the Utica City School District Emergency Remote Instruction Plan for the 2023-2024 School Year

FOR ACTION: Volume LVIII Report No. P – 5

SUBJECT: Resignations Teacher

It is recommended that the following resignations be accepted:

Abigail Cirasuolo Elementary Teacher

Watson Williams Elementary School Effective: September 3, 2023

Reason: Personal

Notification Received: August 9, 2023

Julia Hall Elementary Teacher

Albany Elementary School Effective: August 8, 2023 Reason: Relocating

Notification Received: August 8, 2023

FOR ACTION: Volume LVIII Report No. P – 5

SUBJECT: Rescindments for Tenure Teacher

It is recommended that the following rescindments for Tenure be approved:

Kevin Ammann Music Teacher

Resigned Effective: July 1, 2023

Denise Furlong Reading Teacher

Retired Effective: June 30, 2023

Jessica Heaverin Special Education Teacher

Resigned Effective: July 3, 2023

FOR ACTION: Volume LVIII Report No. P – 5

SUBJECT: Change of Assignment

It is recommended that the following change of assignment be approved:

Frederick Nicotera From: Monitor-Breakfast and Lunch Program

District-Wide

To: School Monitor (Security)

District-Wide

Salary: \$18.08 per hour Effective: September 7, 2023

FOR ACTION: Volume LVIII Report No. P – 5

SUBJECT: Amended Resolution for Probationary Appointment

Rebecca L. Jones - Mathematics Teacher

Authorization is requested of the Board of Education to approve the following amended resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Rebecca L. Jones, who possesses Mathematics 7-12, Permanent Certificate issued by the Commissioner of Education, is appointed to the position of Mathematics Teacher in the tenure area of Mathematics 7-12, to a three-year probationary term commencing September 5, 2023 and expiring June 30, 2026 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Rebecca L. Jones must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Rebecca L. Jones's salary shall be \$88,014.00 as set forth in Step O2-19, MA+60 of the collective bargaining agreement.

FOR ACTION: Volume LVIII Report No. P – 5

SUBJECT: Resolution Appointing Peter Gagliano Interim

Transportation Supervisor

Authorization is requested of the Board of Education to approve the following resolution:

BE IT RESOLVED, upon the recommendation of the Acting Superintendent of Schools, the Board of Education hereby appoints Peter Gagliano to serve as Interim Transportation Supervisor.

BE IT FURTHER RESOLVED that the Board of Education hereby approves an Employment Agreement establishing the terms of Mr. Gagliano's appointment for the period commencing August 21, 2023 through September 3, 2023.

Volume LVIII FOR ACTION: Report No. P – 5

SUBJECT: **Employment Agreement between the Utica City School**

District and Peter Gagliano, Interim Transportation Supervisor

Authorization is requested of the Board of Education to approve the Employment Agreement between the Utica City School District and Peter Gagliano, Interim Transportation Supervisor effective August 21, 2023 through September 3, 2023.

FOR ACTION: Volume LVIII Report No. P - 5

SUBJECT: **Appointment** Coaching - Winter 2023-2024

It is recommended that the following coaching appointment be approved:

9th Grade Boys Basketball Crystal Bass

Proctor High School

Effective: Winter 2023-2024

Index: \$5.761

FOR INFORMATION: Volume LVIII Report No. P - 6

SUBJECT: Resignation Teacher

It is recommended that that following resignation be accepted:

Jessica Heaverin **Special Education Teacher**

General Herkimer Elementary School

Effective: July 3, 2023 Reason: Personal

Notification Received: July 3, 2023

FOR INFORMATION: Volume LVIII Report No. P - 6

SUBJECT: Resignation **Teacher Assistant**

It is recommended that the following resignation be accepted:

Devaisha McKewn Teacher Assistant – Special Education

> Kernan Elementary School Effective: August 4, 2023

Reason: Accepted position outside the

Utica City School District

Notification Received: August 4, 2023

FOR INFORMATION: Volume LVIII Report No. P - 6

SUBJECT: Change in Effective Date

of Clerical Unpaid Leave of Absence

It is recommended that the following unpaid of leave of absence be accepted:

Danielle Williams Typist (12-months) – Kennedy Middle School

> From: August 14, 2023 – August 31, 2023 To: August 3, 2023 (P.M.) - August 31, 2023

Reason: Family

Notification Received: August 1, 2023

Mr. Dawes made a motion to approve the Consent Agenda and seconded by Mrs. Padula.

There being no further discussion, motion carried 5-0.

THIS CONCLUDED THE CONSENT AGENDA AND THE SUPERINTENDENT'S REPORT IN ITS ENTIRETY.

New Business

Dr. Davis: The agreement with the public relations specialist was handed out to you folks. Again, that is being done in increments. So that is only what we need and we're going to do it in 3-month increments. Tennille was part of the interview.

President Hobika, Jr.: That's part of the consent?

Dr. Davis: Yes.

Adjournment

Mrs. Knoop made a motion to adjourn the August 14, 2023, Regular Meeting; seconded by Mr. Cooper.

There being no further discussion; motion carried 5-0.

The August 14,2023 Special Meeting was adjourned at 5:08 p.m.

Respectfully transcribed and submitted,

STEPHANIE LYNESS Assistant Board Clerk